



Specialist Advisor in Belmopan, Belize

CRC is seeking a qualified specialist advisor to act as Belize Program Assistant as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

Requirements:

- Assisting INL in the effective and efficient management of INL programs that contribute to the professionalization and increased efficiency of the Belizean law enforcement, counter-narcotics, anti-money laundering/financial crimes, and rule of law efforts, including police, prosecutorial, and judicial capacity.
- Assists INL to improve INL program management and implementation of foreign assistance funds to ensure a prioritized and strategic approach to program implementation.
- Assist in the coordination of policies, strategies, and priority programs related to law enforcement, counter-narcotics, anti-money laundering/financial crimes, criminal justice system, and rule of law. This assistance includes strategic planning, setting priorities, overseeing ongoing programs, and evaluating bilateral programs.
- Advise INL, Embassy working groups, and GOB partners on INL-related issues, and assist Embassy personnel on program implementation related to law enforcement, counter-narcotics, anti-money laundering/financial crimes, and rule of law, including police, prosecutorial, and judicial capacity, with special focus on seeking efficiencies, avoiding duplication within the U.S. interagency, and planning for a methodical drawdown the INL budget pipeline consistent with strategic priorities for INL-supported foreign assistance projects.
- Assist in the coordination of INL personnel duties to ensure assignments and duties are aligned with INL and Embassy Belmopan foreign assistance priorities.
- Assist with and identify areas for independent, professional evaluations of INL-related programs.
- Assist with evaluating and identifying weaknesses and strengths within the GOB related to law enforcement, justice system, counter- narcotics, anti-money laundering/financial crimes, and rule of law, including police, prosecutorial, and judicial capacity. Analyze operational problems at police, prosecutorial, and judicial headquarters and in the field, including areas of operational planning as they relate to logistics, tactical movements, physical security, and intelligence.
- Draft annual INL budget request and End Use Monitoring reports, advising the Front Office on how best to allocate and account for INL program expenditures, as well as advising U.S. government officials on funds availability.
- Prepare drafts of the annual Letter of Agreement (or amendments) and Face Sheet,



- which specify the programs, projects, and funding for signature by the Ambassador and appropriate GOB officials.
- Draft required quarterly activity reports in coordination with the Embassy working groups, as well as the annual International Narcotics Control Strategy Report and other congressionally mandated reports.
 - Keep abreast of GOB actions and activities in criminal justice, to include law enforcement, counter-narcotics, money laundering/financial crimes, and rule of law fields by monitoring press, radio and other media and inform the Embassy Front Office of significant developments. Assist with developing and maintaining host country and third country national contacts. Draft spot reporting cables on law enforcement, money laundering and narcotics developments in Belize, and track narcotics-related statistics for review by the Embassy Front Office.
 - Coordinate meetings of Embassy working groups.
 - Maintain INL-related electronic and physical files, and implement improved records management processes, as necessary.
 - Provide bi-weekly reports of INL Belize activities to the U.S. Embassy Pol/Econ Chief and Front Office and to INL/WHP.
 - This position is located in Belmopan, Belize.

Qualifications:

- U.S. citizenship.
- Bachelor's Degree from an accredited institution.
- Secret, or higher, security and medical clearance required. May begin work on an interim MRPT or higher.
- Master's in Project or Program Management, or Certification from the Project Management Institute, including PMP, PgMP, PfMP, and CAPM.
- Ten (10) years of experience related to, international development, international affairs, political science, public administration, or project and program management.
- Three (3) years of demonstrated experience related to the development of policy documents, reports, and other materials requiring in-depth expertise.
- Three (3) years of demonstrated experience in U.S. Government foreign assistance, including but not limited to law enforcement, counter-narcotics, anti-money laundering/financial crimes, and rule of law aimed at achieving USG foreign policy objectives, and including management of U.S. bilateral programs such as drug control and demand reduction, interdiction and law enforcement, and justice reform.
- Five (5) years of supervisory experience or experience managing teams.
- Ability to work independently on projects and programs and issues within overall



policy guidelines.

- Ability to manage multiple programs and projects simultaneously and exercise strong judgement on priority tasks based on strategic guidance.
- Demonstrate excellent interpersonal skills and track record of working collaboratively at all in levels in a workplace environment.
- Demonstrate strong speaking and writing skills and the ability to present and defend complex analyses and proposals concisely.
- Proficiency in Microsoft Office Suite.

PREFERRED QUALIFICATIONS

- Demonstrated knowledge and experience with Belizean law enforcement, counter-narcotics, anti-money laundering/financial crimes, and rule of law issues.
- Demonstrated knowledge of monitoring and evaluation techniques and ability to apply metrics to activities undertaken.
- Ability to speak, read, write, and understand English at the 4/4 level.

About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to admin@crc-intl.com