



Specialist Advisor in Guatemala City, Guatemala

CRC is seeking a qualified specialist advisor to act as a POL & Fuel expert as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

Duties and Responsibilities

- Duties include assisting in supply chain management of POL consumables, forecasting requirements and parts availability for scheduled and unscheduled maintenance tasks and monitoring non-mission capable rates (due to supply shortages and maintenance scheduling). This contractor should measure the logistics integration work plan (in terms of POL and Fuel management), labor schedules, site-specific considerations, work requirements, milestones/timelines, and operational activities in support of the aviation program. Advise INL-G leadership in developing clear, accurate, and detailed requirements in order to ensure a smooth and successful integration of training, infrastructure renovation and logistics support systems. Written status documenting progress and any issues or concerns to resolve will be presented to the INL-G Deputy Director, and/or Senior Aviation Advisor.
- Ensures INL interests and priorities are accounted for when discussing the Guatemalan contracting efforts among the multiple stake- holders both internal and external to INL-G, the GOG and other stakeholders involved with, supported, or affected by aviation pro- gram within the INL-G programs. INL-G Deputy Director and/or Senior Aviation Advisor will approve before final approval.
- Assist with facilitating the flow of accurate and timely information among stakeholders, the INL Program Offices, and other Em- bassy and National stake holders.
- Assist Program/Project Officers and designated contractor representatives on all technical matters that arise in the discussions on the development of POL-Fuel support aviation operations in Guatemala and the region.
- Advise on potential impact of integration on technical requirements, including inspections, testing, inventories and acceptance procedures for training, infrastructure and logistics processes. TPC will not have the ability to make the final approval; instead, will brief INL-G Deputy Director and/or Senior Aviation Advisor.
- Based on SM expertise recommends solutions, when required, for deviations from plans, schedules, and scopes of work based on the status and progress of all parties involved. INL-G Deputy Director and/or Senior Aviation Advisor will approve before final de- cision is made.
- Based on SM expertise assist with identifying and recommending solutions or corrective actions to resolve any issues that interfere with the POL-Fuels support to



aviation program and with the completion of projects in support of INL-G programs goals and objectives (in accordance to agreed upon terms of reference in any Letter of Agreement or LOA). In those cases where problems cannot be resolved within the incumbent's scope of authority, the incumbent is required to make recommendations to INL-G management on appropriate corrective actions. INL-G Deputy Director and/or Senior Aviation Advisor will approve before final decision is made.

- Assist INL/A with the planning and conducting of all training.
- Assist with quality assurance; fuel forecasting and procurement, in order to brief INL-G Deputy Director and/or Senior Aviation Advisor, whom will review and make the final approval.
- Advise GOG and Guatemalan Air Force (GAF) procurement officers and technicians working in three or more sites in the following areas: Establish, instruct, perform and document a preventative maintenance program for fuel and fuel equipment.
- Assist with formal and on the job training to designated GOG and GAF fuel handlers in support of nationalization goals to ensure proper storage, transport, and handling of hazardous materials to include aviation fuels. Reports documenting progress should be delivered to the Deputy Director and/or Senior Aviation Advisor.
- Assist host nation personnel to:
 - Maintain fuel pump systems in operational condition.
 - Fix leaks in tanks, other storage systems, and hoses.
 - Fabricate replacement hoses and replace fittings, seals and gauges when necessary.
 - Test fuel for contamination.
 - Maintain the fuel systems IAW Department of Defense directives, Department of State fuel quality requirements, Original Equipment Manufacturers (OEM) specifications and INL/A standards.
 - Prepare, transport and set up portable fuel systems at remote operating sites.
 - Restore contaminated fuel systems to serviceable condition by draining, purging or using chemicals.
 - Ensure hazardous materials are properly marked, product information is entered into an approved database, and items are properly packaged.
 - Maintain proper storage, segregation, and inspection procedures for assets that have a hazardous material codes.
 - Conducts formal and on the job training to ensure proper handling of hazardous materials in accordance with transportation and safety regulations. Written status reports are required for updating the progress to the INL-G Deputy Director and/or Senior Aviation Advisor.

Qualifications

- US Citizen
- MRPT security clearance
- FSI level 2/2 Spanish, FSI level 2/2 English



- Demonstrated recent experience (within five years) with overseas environment.
- Ten (10) years' experience working overseas within an Embassy environment.
- Demonstrated superior administrative and management skills. For example: Judgment and Decision Making -- Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- Demonstrated negotiation skills by bringing others together and trying to reconcile differences.
- Demonstrated superior communication and interpersonal skills in English and Spanish.
- Demonstrated ability to communicate information and ideas orally so others will understand.
- Demonstrated ability to listen to and understand information and ideas presented through spoken words and sentences.
- Demonstrates active listening skills by giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Demonstrates writing skills by communicating effectively in writing as appropriate for the needs of the audience in both English and Spanish.

Preferred Qualifications

- Five (5) years of experience working in a foreign assistance planning environment
- Recent experience (within the past ten (10) years) in US Embassy environment.
- Ten (10) years of experience with Department of State.
- Demonstrated five (5) years of experience in POL-Fuel Management
- Demonstrates a thorough knowledge of refueling vehicles, portable fuel systems, their operation, maintenance and setup.
- Demonstrates a thorough knowledge of Department of Defense directives governing fuel systems and Forward Area Refueling Equipment (FARE).
- Demonstrated experience with operation and repair of small gas and diesel engines and general support equipment.

About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to admin@crc-intl.com