



Specialist Advisor in Guatemala City, Guatemala

CRC is seeking a qualified specialist advisor to provide Transparency Procedures as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

Duties and Responsibilities

- Conduct an assessment of the current institutional policies and procedures in the Ministry of Government, Solicitor General's Office and the National Secretariat for the Administration of Seized Assets related to the receipt, use and investment of the funds obtained through the distribution provisions stated in the Asset Seizure Law.
- Prepare proposals of processes, policies and other pertinent measures to enhance the administration and investment controls of the assets and promote accountability and transparency.
- Explain, discuss and incorporate recommendations provided by the Guatemalan beneficiary agencies to the proposals.
- If needed and/or required by the GOG, provide training to users of these entities of the approved processes.
- Develop forms, studies and other pertinent documents necessary for project implementation.
- Review and follow up the implementation of system developed to the Supreme Court of Justice and the Public Ministry in order to ensure its effectiveness.
- Perform other duties as requested and assigned by INL Rule of Law and Justice Sector Reform Program Manager.
- Consultant will provide a weekly brief of the work being performed with the counterparts indicating not only duties performed but their relation to the advancement of project objectives and goals and also addressing suggestions to improve government agencies' capabilities to implement a system for the transparent use and investment of forfeited assets.
- Documents containing studies and opinions provided during the consultancy, including those related to policy and system design and the procedures for the implementation of the system.
- Documents containing draft suggested changes regarding the receipt, administration and investment of forfeited assets.
- Reports on advice provided documenting the scope, the activities and other relevant information in terms that the information provided is pertinent to the evaluation mechanisms used by INL in project monitoring.
- Hours for contract will be the core hours of the Guatemalan Government with no more than 40 hours maximum per week.



Qualifications

- A minimum of a university degree in Economics or Auditing. A minimum of 15 years' experience working in the Guatemalan Government.
- Guatemala citizen
- RSO security clearance
- Demonstrated experience working within the Guatemalan Judiciary Branch.
- Demonstrated experience in advising GOG Agencies on the effective use of transparency policies.
- Demonstrated knowledge of legislation regarding Asset Seizure legislation in Guatemala.
- Good working knowledge of the host government institutions, functions and jurisdictions that receive funds as mandated by the asset seizure law.
- Demonstrated experience in government budget analysis, management, preparation, and reporting.
- Superior interpersonal and oral and written communication skills.
- FSI Level IV fluency in Spanish. FSI level 4 English. Ability to communicate complex issues in Spanish, both orally and in written form.

Preferred Qualifications

- Experience in program development, implementation, management, monitoring and evaluation or in conducting assessments.
- Experience working with and building consensus among high-level contacts within the host government.

About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to admin@crc-intl.com