



Specialist Advisor in Guatemala City, Guatemala

CRC is seeking a qualified specialist advisor to provide Aviation Contracting as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

Duties and Responsibilities

- Works closely with INL-G stakeholders to analyze the content of the aviation maintenance contract's support to the Government of Guatemala (GOG) and determine the government's needs, as well as to define and document the requirements of the Government of Guatemala as defined but not limited to Operational Readiness Rates, parts availability for scheduled and unscheduled maintenance tasks and non mission capable rates (due to supply shortages and maintenance scheduling). This contract should measure the logistics integration work plan, labor schedules, site-specific considerations, work requirements, milestones/timelines, and operational activities in support of the aviation program. Advises INL-G leadership in developing clear, accurate, and detailed requirements in order to ensure a smooth and successful integration of training, infrastructure renovation and logistics support systems.
- Represents INL interests and priorities when discussing the Guatemalan contracting efforts among the multiple stakeholders both internal and external to INL-G, the GOG and other stakeholders involved with, supported, or affected by aviation program within the INL-G programs.
- Responsible to help facilitate the flow of accurate and timely information among stakeholders, the INL Program Offices, and other Embassy and National stake holders.
- Coordinates with program/project officers and designated contractor representatives on all technical matters that arise in the discussions on the development of the aviation contract.
- Provides clarifications with regard to potential impact of integration on technical requirements, including inspections, testing, inventories and acceptance procedures for training, infrastructure and logistics processes.
- Prepares progress reports and updates plans and schedules as needed. Ensures that the results support the achievement of the bureau's goals and objectives to the INL-G CN program.
- Recommends approval, when required, for deviations from approved plans, schedules, and scopes of work, and based on the status and progress of all parties involved.
- Helps identify and recommends solutions or corrective action to resolve any issues that interfere with the aviation program and with the completion of projects in support of INL-G programs goals and objectives (in accordance to agreed upon terms of reference in any
- Letter of Agreement or LOA). In those cases where problems cannot be resolved within



the incumbent's scope of authority, the incumbent is required to make recommendations to INL-G management on appropriate corrective actions.

- Performs other related duties as assigned.
- Hours for this full-time position will be the core hours of U.S. Embassy Guatemala City, Guatemala: 7:30 a.m. to 5:00 p.m. Monday through Friday, with a minimum of 40 hours per week. During eradication and border security involvement, the SME might be required to work out of the regular 8-hour a day schedule and will be authorized additional labor. Eradication operations are scheduled up to 4 times a year and over this period SME might work from 41 to 80 hours a week.
- Physical Demands - The work requires the ability to travel to and from several remote areas. The work requires an above average resistance to fatigue and physical hardships.
- The position is located Guatemala City, Guatemala.
- Travel is anticipated and required.

Qualifications

- U.S. Citizenship
- MRPT security clearance.
- Previous and recent experience (within five years) with INL and INL/A programs.
- Five years' experience working overseas within an Embassy environment. Previous and recent experience (within five years) in Guatemala is strongly desired.
- Must be able to clearly demonstrate superior administrative and management skills. For example: Judgment and Decision Making -- Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- Negotiation -- Bringing others together and trying to reconcile differences.
- Must be able to clearly demonstrate superior communication and interpersonal skills. For example: Superior writing. Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- FSI English 4/4 Level and Spanish 3/3 Level.
- The ability to communicate information and ideas orally so others will understand.
- The ability to listen to and understand information and ideas presented through spoken words and sentences.
- Active Listening -- Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Writing -- Communicating effectively in writing as appropriate for the needs of the audience

Preferred Qualifications

- Experience working in a foreign assistance planning environment
- Prior experience with Department of State.
- Maintenance Management

CRC



About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to admin@crc-intl.com