



### **Police Advisor in Guatemala City, Guatemala**

CRC is seeking a qualified police advisor to provide INACIF/AFIS/BIS as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

#### **Duties and Responsibilities**

- Provide technical advice for INACIF laboratories to ensure efficient, effective, and high-quality testing procedures are followed.
- Coordinate with INACIF, to continue education and advanced training in the technical programs already implemented.
- Work with INACIF personnel to establish protocols and parameters of measurement to obtain international certification of the INACIF labs
- Assist INACIF in reviewing and, if needed, modify training and development programs for new employees in labs.
- Assist the coordination efforts with government agencies (PNC-Weapon's Registry, DIGECAM -INACIF) to develop protocols for AFIS and IBIS users and to establish an appropriate quality control program for the system.
- Assist with the establish parameters for a precise and reliable quality control management system of "undetermined" AFIS and IBIS results.
- Assist with the establish procedures to ensure timely collaboration of the PNC Criminal Records Bureau in providing the PNC personnel with proper field (paper) fingerprint training and the scanning process of fingerprints into the AFIS system.
- Advise personnel from INACIF, PNC, Weapon's Registry (DIGECAM), and Penitentiary System on the administration of AFIS and IBIS systems.
- Work with the Ministry of Government (MOG), to establish and expand the growth of potential AFIS/IBIS databases, (i.e. penitentiary populations, seized weapons) as outlined the MOG action plan.
- Coordinate with MOG, MP, INACIF, and DIGECAM, their advances in the interconnectivity and integration of the AFIS II and IBIS system
- Assist the INL/G Police Investigations Program Advisor in the coordination/establishment of AFIS II and IBIS technical data- sharing agreements and capabilities between justice sector agencies, both domestically and internationally.
- Assist the INL/G Police Investigations Program Advisor in the coordination/establishment of policy for the exchange of IBIS and AFIS II data to other countries.
- Assist with the interconnection of the fingerprint data base between RENAP (National Registry of Persons) and PNC to increase INACIF probabilities of identification of suspects from latent finger prints.



- Facilitate coordination between the prison system and PNC's Criminal Records Bureau (Gabinete Criminalistico) for fingerprinting of prisoners located in different prisons of the country and the download of the data into the AFIS system
- Coordinate with other cooperating institutions like USAID, FBI, AB Roli and the international community to avoid duplication efforts that each institution provide to INACIF
- Coordinate the implementation of AFIS second phase (AFIS II), delivery of hardware, including the installations of workstations for the assigned police stations around the country. Also, coordinate the distribution of all the handheld devices for identifying and census in the Prison System.
- Conduct assessment and diagnosis of infrastructure installed on all the sites where AFIS II will be installed.
- Coordinate with the company providing AFIS II for the installation and training of personnel who are going to operate the system.
- Coordinate the integration of the AFIS II System to the inventory of the PNC, in order for the PNC to take ownership for the maintenance of all the AFIS II equipment.
- Coordinate the recollection of all the paper fingerprints, to be send to a designated AFIS II terminal for entry into the system.
- Coordinate the training face for the staff of the Penitentiary System on the use of mobile fingerprint devices to conduct the prison census.
- Coordinate the ongoing training programs for the staff working with IBIS and AFIS II system to maintain their proficiency on the operation of both systems.
- Assist in the development of commitments and protocols between the responsible institutions in control of the operation of AFIS systems through Central America region and Mexico, to promote interconnectivity to exchange of information related to online fingerprints.
- Coordinate with the Secretary of the Central American Integration (SICA) to develop agreements between the countries of Central America for the integration and the exchange of information through the IBIS and AFIS II system.
- Provide a weekly summary to the Police Investigations Program Manager regarding the status of the projects.
- The Advisor is expected to comply with the INL/G Standards of Conduct for Third Party Contractors.
- Coordinate training and purchase of equipment for the PNC, Weapon Trafficking and Bomb Disposal Unit.
- Coordinate forensic training and purchase of evidence collection material for INACIF and other investigative units.
- Coordinate investigative training and purchase of equipment for the new Direction of Criminal Investigations (DIGICRI).
- Hours for this full-time position will be the core hours of the US Embassy in Guatemala, Monday through Friday, 40 hours per week.



- This position is located in Guatemala City, Guatemala. In-country and international TDYs may be required as part of this position and will be covered through the use of this order.

#### Qualifications

- Ten years of related experience in the field of forensic laboratories.
- US Citizen
- MRPT clearance
- Knowledge of forensic laboratories in Guatemala and the Guatemalan legal system.
- At least ten years professional work experience in forensics laboratories with knowledge of or experience in establishing and maintaining chain of evidence, lab analysis, biochemistry, laboratory supervision, DNA laboratory analysis.
- Demonstrated experience in managing program resources -- including project analysis, design, implementation, and evaluation.
- Demonstrated experience in the functionality of the Guatemalan legal system.
- A Bachelor's degree in Biological Chemistry from an accredited institution.
- Superior interpersonal and liaison skills in a multi-agency environment.
- FSI level 4/4 Spanish, Level 3/3 English
- Superior Spanish and English language oral and written communications skills.

#### Preferred Qualifications

- Demonstrated understanding of automated finger print and ballistics print systems.
- Significant experience in processing and managing crime scenes.
- Experience in writing protocols and manuals for lab work.
- Experience in quality control programs.
- Demonstrated strong interpersonal skills

#### About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to [admin@crc-intl.com](mailto:admin@crc-intl.com)