



Police Advisor in Guatemala City, Guatemala

CRC is seeking a qualified police advisor to work in Immigration as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

Duties and Responsibilities

- Attend regional immigration related meetings to actively participate in discussions, generate notes, and develop reports of the agreements reached in meetings.
- Develop political strategy and make recommendations to HSI to improve immigration policies and combat immigration violations in Central America.
- Support implementation of the Advanced Passenger Information System (APIS) driven by Custom and Border Protection (CBP) agents in Guatemala.
- Generate recommendations and proposals for best practices on the new Guatemalan Immigration Law Project and its implementation process. Work closely with the Legislative Committee presenting the Law Project and the Executive Commission appointed for implementation of the extensive legal and operational changes of the Immigration Institution.
- Support the reengineering of the National Guatemalan Border Control Project.
- Develop contacts for HSI Guatemala with Guatemalan public officials of the three branches (Executive, Legislative and Judicial) that generate or have influence on immigration laws, regulations, or policies.
- WEEKLY: Provide an e-mail summary of activities.
- MONTHLY: Provide a summary of relevant program activity, progress toward desired impacts, recommendations for advancing program and U.S. objectives, project highlights, and other relevant significant information including metrics, milestones achieved, and other relevant statistical data. Report on scheduled upcoming meetings, trainings, and other activities, outlining dates and participants (due the second Tuesday of each month).
- QUARTERLY: Quarterly Reports, including compiled monthly report quantitative data, an analysis of program trends, and an up- date on progress toward INL's desired outcomes and impact goals, noting challenges, successes, future plans, and recommendations to INL. Due within 30 days of the close of the reporting quarter.
- ANNUALLY: Provide the INL an End Year Summary of the last year and an estimate of progress toward reaching the three year goal of turning over responsibility to the GOG. An annual report detailing the results of each projected output, outcome, performance measurement, and impact.
- Attend 8-10 regional meetings annually with OCAM, RCM, SICA, and other



regional immigration meetings.

- Generate analysis and recommendations on how to support implementation of the new Guatemalan immigration law and to close possible loopholes that might weaken the GOG's ability to confront and control unlawful actions.
- Develop contacts and relationships with GOG representatives of the three branches (Executive, Legislative, and Judicial) that generate influence or interact with HIS.
- Hours for this full-time position will be the core hours of the US Embassy in Guatemala City, Guatemala, Monday through Friday, 40 hours per week.
- The position will be primarily stationed in Guatemala City, Guatemala. Work in the field in areas which have high levels of criminal activity might be required; therefore, the person must adhere to safety restrictions as provided by local police and embassy personnel to avoid highly hazardous environments. Official national and international travel is anticipated and required.

Qualifications:

- A Bachelor's degree in a related field from an accredited institution or 10 years of relevant experience.
- Guatemala citizen
- RSO security clearance
- Ability to communicate effectively in both English and Spanish, both written and verbally, at the 4/4 level.
- Must have 6 years of progressively professional experience working with Guatemalan and regional Central American immigration policy and legislation.
- Must have experience working with the Organization for Central American Migration (OCAM), the Regional Conference for Migration (RCM), and SICA.
- Must have experience working directly with Central American Immigration Directors.
- Must be well organized and work well under pressure.
- Must have basic computer knowledge to write and generate reports.
- Must have the ability to maintain confidentiality of files and other documents.
- Must be able to work with multicultural groups.
- Must have a demonstrated record of good work attendance and reliability.
- Must be flexible in work habits and work schedule.
- Must have a professional demeanor.
- FSI level 4/4 Spanish, Level 3/3 English

Preferred Qualifications

- Experience working and/or coordinating with other relevant U.S. government agencies and host nation entities.
- Previous experience as Immigration Director or similar position in Central

CRC



America is desired but not mandatory.

About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to admin@crc-intl.com