



Corrections Advisor in Guatemala City, Guatemala

CRC is seeking a qualified corrections advisor to act as the Corrections Processing Liaison as part of the Central America Regional Security Initiative (CARSI). The CARSI Initiative, one of the largest and most sophisticated multi-lateral security efforts in the world, provides funding for the USG to assist the governments of the CARSI countries with police professionalization, justice sector reform, counter narcotics efforts, border security management, crime and violence prevention, and anti-corruption efforts.

Duties and Responsibilities

- The Corrections Case Processing Liaison will assist the INL-Guatemala Correction Program Manager with planning, coordinating and implementing complex and multi-faceted strategies to help the GPS and SSW alleviate the prison overpopulation crisis by processing all cases that are eligible for early release and full-term release from GPS and SSW. The Corrections Program Case Processing Liaison will:
 - Assist INL-Guatemala Corrections Program Advisor in developing strategic planning sessions and implementation plan to reduce the overpopulation of facilities in GPS and SSW.
 - Conduct an analysis of the overpopulation crisis and develop individualized work plans for GPS and SSW.
 - Assist INL-Guatemala Corrections Program Advisor in planning work projects and training for case processing staff to reduce over- population in GPS and SSW.
 - Assist INL-Guatemala Corrections Program Advisor in advising case processing staff to develop and implement specific policy and permanent procedures to follow in order to reduce overpopulation of facilities in GPS and SSW via early and full-term release of prisoners.
 - Assist INL-Guatemala Corrections Program Advisor to identify Guatemalan law in regard to judicial procedures, requirements, and eligibility for the early and full-term release of prisoners.
 - Assist the INL-Guatemala Corrections Program Advisor with implementing USG support to the GPS, which houses adult prisoners, and the SSW which houses juvenile prisoners. in expanding the institution's ability to provide a safe, secure, humane and transparent correctional management system that upholds human rights.
 - Provide case processing information from GPS and SSW; analyze and synthesize the information into the form of records, reports, miscellaneous communications, case files, and other sources to support expedited case processing.
 - Apply highly developed legal and sentencing expertise to provide a proactive and strategic approach to GPS and SSW overpopulation.
 - Establish relationships in the host country as needed to ensure success of case processing reform efforts.
 - Perform other duties as assigned.
- Hours for this full-time position will be the core hours of U.S. Embassy Guatemala: 7:30 am to 5:00 pm Monday through Friday, 40 hours per week.
- The position is located in Guatemala City, Guatemala.
- Travel is required.



Qualifications

- Juris Doctorate degree;
- US Citizen
- MRPT security clearance
- FSI level 4/4 Spanish, Level 3/3 English
- Minimum of ten (10) years working in the legal field;
- Experience processing all phases of adult and juvenile cases, including trial, adjudication, sentencing and pre-release planning;
- Knowledge of, and exposure to corrections policies and guidelines related to releases;
- Ability to identify and provide information that is essential to corrections program;
- Ability to gather and analyze information and develop work plan;
- Expertise in judicial processes, case sentencing and release processing;
- Ability to interact and to establish and maintain effective working relationships with internal and external stakeholders.
- Capacity to conduct analysis and research, including ability to evaluate and integrate information from a variety of sources and make proposals to improve program.

Preferred Qualifications

- Knowledge and Proficiency of various software applications including but not limited to; Word, Excel, Publisher, PowerPoint, etc.

About CRC

Crisis Response Company, LLC (CRC) is a Service Disabled Veteran Owned Small Business (SDVOSB) formed in 2009 by leaders who have captured and led numerous and recent peacekeeping operations on behalf of DoS, DoD, United Nations, the African Union, and Private Industry. CRC's leadership formed the company with a single goal to enable Governments and Private Industry succeed in Security Sector Reform/Transformation, Subject Matter Expert Manning, and Defense initiatives around the globe.

Please send qualified resumes to admin@crc-intl.com